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**MEETING NOTICE AND AGENDA
Policy Board
Monday, March 4, 2019
11:30 a.m.
BTPO Conference Room
210 East Center**

Consent Agenda

1. Administrative Approval

- a. Approval of Policy Board Minutes February 4, 2019
- b. Approval of Check Register and Receipts
- c. Approval of the Fiscal Year 2019 First Quarter Report

Action Items

2. Bicycle and Pedestrian Master Plan

Information Items

3. 2018 Resident Survey Report

4. 2045 Metropolitan Transportation Plan Update

5. Fiscal Year 2020 Unified Planning and Work Program Task list

Information Items

6. Items from Committee

7. Items from Staff

April 1, 2019, is the next scheduled meeting



Agenda Item #1a - Approval of minutes

Meeting Date: March 4, 2019

Summary of Item:

Attached are minutes from February 4, 2019, Policy Board meeting.

Enclosures:

Meeting Minutes February 4, 2019.

Actions Required:

Approve Minutes

Agenda Item #1b -Approval of Check Register, Receipts, and Expenses

Meeting Date: March 4, 2019

Summary of Item:

Attached are the check register and receipts from since the February meeting.

Enclosures:

Check Register

Receipts

Actions Required:

Approve

Agenda Item #1c - Approval of the Fiscal Year 2019 First Quarter Report

Meeting Date: March 4, 2019

Summary of Item:

Attached is the first quarter report. The only project of note is the bicycle and pedestrian plan which is over budget. I am hoping to make up the cost in the MTP. The review and writing of the document took more time than anticipated. All other projects are proceeding according to schedule.

Enclosures:

Fiscal Year 2019 First Quarter Report

Actions Required:

Approve

Agenda Item #2: Bicycle and Pedestrian Master Plan

Meeting Date: March 4, 2019

Summary of Item:

The public review period is from January 23, 2019, to February 24, 2019. To date, four comments have been submitted. Staff will present any additional comments received at the meeting. The comments are:

- I appreciate the outreach for citizen input on your recent master plan. I am an avid bicyclist both commuter and for recreations. I would like an emphasis on safety for both cyclists and pedestrians with the best use of available funds. I encourage the opening of the main thorough-fairs with bike and bike/pedestrian lanes (where sidewalks aren't in place). Of the larger options, I favor the Benton St (S Main - 2nd St) and E Gould street options of a reasonable cost/benefit to put in specific bike lanes and reduce the area for cars. I like the bulk of lesser options with road signs and arrows for the greatest good per dollar spent. Ultimately, I would like bike lanes on most streets in Pocatello within reason. That said residents still need to park and I don't recommend reducing parking spaces in residential areas as the backlash could be detrimental to this plan.
- I congratulate BTPO for working on a pedestrian and bicycle network to make Pocatello a less dangerous place for cyclists and walkers. As a resident of the West bench, I would like to see BTPO and/or the city of Pocatello make strides to provide pedestrian and/or bicycle infrastructure to the West bench. Neither Gwen Rd nor Freemont/Skyline/Canyon have the infrastructure necessary to make walking or biking safely. However, these roads are frequently visited by bicyclist accessing the trail network in this area, as well as often being used by bike commuters.
- If there were multiple pedestrian accidents on:
 - Arthur Ave. and Lewis St – 4
 - Jefferson Ave. and Pine Street – 2Why are these intersections not included in the list for further evaluation?
- Thank you for sharing the proposed plan. I am excited for the changes, especially the proposed buffer bike lane on Center St. near the off ramp by the interstate. I bike from La Valle Strada and I often have to bike through Center Street. It is terrifying as a bicyclist merging with traffic as people are "bombing" off from the interstate. However, I do have a question regarding lack of bike accommodations on Center and Clark Street. Why were you unable to continue the accommodations, between 18th and 1st Avenue?

I also completed an extensive review of the document and found numerous grammatical and spelling errors. I started to track the grammar errors, but there were too many. The major changes include:

- Page 9 – Removed the last sentence in the bicycle and pedestrian crash paragraph.
- Page 9 – Reformatted table 7
- Page 11 – Reworded last paragraph
- Page 30 – Removed table 4 lot of comments it was too complicated
- Page 31 – Modified Figure 18 to include Yellowstone Ave through Chubbuck
- Page 32 – Changed table 5 to show the newly updated totals

- Page 33 – Confirmed the map shows a connection Under the interstate near Chubbuck Road. City of Chubbuck comment requested adding a connection from Fairgrounds Road and the Wellness Center from the Sacajawea neighborhood.
- Page 34 – Replace map with a version which is easier to see
- Page 37 – Added description of columns to table 7
- Page 41 – Added more information about the location paragraph
- Page 42 - Changed street name suffix to match
- Page 60 - Modified the description of the photos
- I replaced many figures with better resolution or quality images

There are a lot of changes to the document, but I do not think the main content or meaning changed. Staff is recommending approval of the Bicycle and Pedestrian Master Plan. The TAC review and their recommendation will occur on February 25th. Staff will provide a summary of the TAC recommendations.

The main document is included in the packet. The appendices are available on the BTPO website.

Action Required:

Approve the Bicycle and Pedestrian Master Plan

Agenda Item #3 – 2018 Resident Survey Report

Meeting Date: March 4, 2019

Summary of Item:

In the winter of 2018, BTPO was invited to join a non-motorized transportation subcommittee. The Southeastern Idaho Public Health (SIPH) department received a grant from the Center for Disease Control. The grant provided a two-year staff position to assist in determining the impact of summer wildfires on health. That committee added the non-motorized subcommittee. The agencies on the subcommittee were the City of Pocatello, Southeastern Idaho Public Health, Bannock Transportation Planning Organization, Portneuf Health Trust, Greenway Foundation and NeighborWorks Pocatello.

The sub-committee decided to conduct a survey to determine the connection between multimodal paths and public health. BTPO applied for and received a grant from Portneuf Health Trust to assist in conducting the survey and two purchase two portable bicycle and pedestrian trail counters.

A total of 639 people participated in the survey. The report is attached for your review. The executive summary provides an overview of the findings of the survey.

The document is for information purposes, but the intent was to provide agencies and organization information which can assist in completing applications for non-motorized facilities.

Action Required:

None

Agenda Item #4 – 2045 Metropolitan Transportation Plan Update

Meeting Date: March 4, 2019

Summary of Item:

The draft funding request and preliminary UPWP task list are due in March and April. Tasks one through five are fixed activities which occur each year. Items six, seven, and eight are the tasks completed this year that can change from year to year.

The FY 2019 task list.

Task 1 Administration

Task 2 Public Participation

Task 3 Transportation Improvement Program

Task 4 Transportation Data Development

Task 4.1 Transportation System Usage Database

Task 4.2 Regional Performance Measures

Task 5 Modeling and Travel Forecasts

Task 5.1 Travel Demand Model Management

Task 5.2 MOVES Modeling

Task 6 Long Range Transportation Plan

Task 7 Transportation System Planning

Task 7.1 Bicycle and Pedestrian Plan Update

Task 8 Transit Planning

Task 8.1 Mobility Management

Task 9 Coordinated Traffic Control System

Task 10 Bicycle and Pedestrian Outreach

The staff has developed a preliminary list for discussion. Depending upon the project there is room for one or two of these tasks.

Local street access management - This task would append the existing access management guidelines with guidelines for local streets and residential developments.

Safety Evaluation - This task would try and identify systemic safety issues and recommend a program of projects to address the issue. The project could also include a Vision Zero component. The proposed plan would be at a system level and not identify specific projects, but rather project types.

Intelligent Transportation Systems (ITS) Plan - The last ITS plan was completed in 2012. The plan is required to fund technology projects in the regions. A regional ITS architecture is a framework for an institutional agreement and technical integration in a region. The architecture defines the links between the pieces of the system and the information that is exchanged on each connection.

N1 Corridor Pilot Project - This task would identify a pilot project and provide the design recommendations for implementing this section of road. Potential project locations are 8th Avenue Bicycle Route and Willard Avenue Bicycle Boulevard.

Functional Classification Map Update – The Northgate interchanges changes how the road network in that area functions. E. Chubbuck Road is classified as a Principal Arterial, but after construction Olympus and Northgate will serve that function. E. Alameda Road was classified as a collector in anticipation of

improvements at Jefferson and Alameda, which did not occur. The update process can take time and requires submitting a report and request to ITD.

Staff is leaning toward the local street access and ITS plan. The TAC and Policy Board input will help set the proposed budget for FY 2020.

Action Required:

Provide input on the draft task list

Agenda Item #5 – 2045 Metropolitan Transportation Plan Update

Meeting Date: March 4, 2019

Summary of Item:

The first public meeting for the 2045 MTP is scheduled on March 5, 2019, from 4:00 pm to 7:00 pm at the Pocatello City Hall. The meeting has three goals, which are:

- Educate the public about the MTP, and its update process
- Understand the goals and interests of the community, as it relates to transportation issues and needs
- Find out where the community would like to see development (residential and commercial) in Bannock County

An intended outcome of this meeting is input from the public on the MTP goals and objectives.

Two surveys are also planned for this first public input. The purpose of the online surveys is to:

- Locate problems areas in various categories;
- determine how the public views congestion and infrastructure condition today and in 2045;
- confirmation of the 2040 MTP goals; and
- the ranking of the components of the balanced development scenario.

The second survey is the Community Remarks interactive map. The public can select on the map areas where they think a transportation issue exists. <https://communityremarks.com/bannock/>

The categories are:

- Congestion
 - Intersection
 - Access
 - Congestion
 - Other
- Safety
 - Bicycle and Pedestrian
 - Vehicle
 - Pedestrian
- Bicycle/Pedestrian/Transit
- Growth Scenario
 - Residential
 - Business
 - Mixed Use
- General Comment
- Freight

Action Required:

None