

**Bannock Planning Organization
Technical Advisory Committee
Monday, November 25, 2019
9:30 am
BTPO Office
Minutes**

Members Attending:

Chris Peirsol – Idaho Transportation Department
Merril Quayle – City of Pocatello
Corey Krantz – Idaho Transportation Department
Don Matson – City of Chubbuck
Chris Wernert for Clay Wood – Idaho Department of Environmental Quality
Mike Jaglowski– Bannock County Engineer

Others Attending:

Mori Byington – BTPO

Members Not in Attendance:

Bridger Morrison – City of Chubbuck
Jeff Mansfield – City of Pocatello
Tom Kirkman – City of Pocatello
Matthew Lewis – City of Pocatello
Russ Meredith – City of Pocatello (PRT)

Meeting called to order by Chair Merrill Quayle at 9:35 am

Agenda Item #1 – Approval of TAC minutes from October 28, 2019

Don Matson made a motion to approve the agenda Item 1 Minutes of October 28, 2019; motion seconded by Chris Peirsol, motion passed.

Agenda Item #2 – Functional Classification Map Draft

Mori reviewed the changes from the last meeting. The committee discussed three additional areas. North 8th Avenue and South 8th Avenue are minor arterials with traffic volumes of 1,600 along the route. After discussion, the recommendation is to downgrade to a collector. Also discussed was Tyhee Road. The committee felt there is pressure to add this route as a collector. The changing development and Northgate might require the change in five years but not now. *Chris made a motion to recommend the functional classification map as discussed to the Policy Board; motion sectioned by Mike Jaglowski, motion passes.*

Agenda Item #3 – Statewide Safety Performance Targets

Mori Byington reviewed the ITD safety targets for 2020. The one concern staff and other MPO have is the was of coordination in the process and lack of understanding of how the targets are set. The committee discussed the increase in target numbers over the last three years and what was included in the non-motorized category. *Don Matson made a motion to recommend that BTPO support ITD safety targets along with a request to ITD for additional information of the methodology used to determine the safety targets; motion seconded by Corey Krantz, motion passes.*

Agenda Item #4 – Unified Planning and Work Program FY 2020 Amendment 1

Mori the proposed changes to the UPWP modifying Task 7.2 and Task 7.4 by changing the intern cost to contract service cost. There was a discussion on the task list and the ability to update the change the last as

needs change. The agreement task list is changeable by the committee described in the agreement. It was noted that both Chubbuck and Pocatello had not finalized their portion. *Don Matson made a motion to recommend approval of UPWP Amendment 1; motion seconded by Chris Peirsol, motion passes.*

Agenda Item #5– Request for On-call Engineering Services

Mori reviewed the on-call engineer request for qualifications. The on-call service is for two years with the option two additional years. Don mentioned that the contract term in the document said three years. Don also noted that the link was not included. *Corey Krantz made a motion to recommend approval to the Policy Board, motion seconded by Don Matson, motion passes.*

Agenda Item #6– Committee Member Reports

None

Meeting adjourned by Merrill Quayle