



**BANNOCK**  
Transportation Planning  
ORGANIZATION

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## MEETING NOTICE AND AGENDA

Technical Advisory Committee  
BTPO Conference Room  
Monday, January 27, 2020  
9:30 am

1. **TAC minutes from November 25, 2019 (Action Item)** – The TAC will consider the approval of the minutes from the November 25, 2019 meeting.
2. **Review of Coordination Committee Recommendations for FTA 5310 Applications (Action Item)** – The TAC will review the FTA 5310 applications and make recommendations to BTPO Policy Board.
3. **Surface Transportation Block Grant Scoring Training** - Staff will review the STBG scoring worksheet with the committee.
4. **Unified Planning and Work Program Four-Year Plan** – Staff will present a three-year work task priority.
5. **Committee Member Reports** – Agenda item provides time for committee members to update the group on activities that could affect regional transportation planning.

**February 24, 2020, is the next meeting scheduled**



**Agenda Item #1: Approval of TAC minutes from November 25, 2019**

**Meeting Date:** January 27, 2020

**Summary of Item:**

Attached is the meeting minutes for the November 25, 2019 meeting.

**Action Required:**

Approve November 25, 2019, TAC meeting minutes.

**Bannock Planning Organization  
Technical Advisory Committee  
Monday, November 25, 2019  
9:30 am  
BTPO Office  
Minutes**

**Members Attending:**

Chris Peirsol – Idaho Transportation Department  
Merril Quayle – City of Pocatello  
Corey Krantz – Idaho Transportation Department  
Don Matson – City of Chubbuck  
Chris Wernert for Clay Wood – Idaho Department of Environmental Quality  
Mike Jaglowski – Bannock County Engineer

**Others Attending:**

Mori Byington – BTPO

**Members Not in Attendance:**

Bridger Morrison – City of Chubbuck  
Jeff Mansfield – City of Pocatello  
Tom Kirkman – City of Pocatello  
Matthew Lewis – City of Pocatello  
Russ Meredith – City of Pocatello (PRT)

Meeting called to order by Chair Merrill Quayle at 9:35 am

**Agenda Item #1 – Approval of TAC minutes from October 28, 2019**

*Don Matson made a motion to approve the agenda Item 1 Minutes of October 28, 2019; motion seconded by Chris Peirsol, motion passed.*

**Agenda Item #2 – Functional Classification Map Draft**

Mori reviewed the changes from the last meeting. The committee discussed three additional areas. North 8<sup>th</sup> Avenue and South 8<sup>th</sup> Avenue are minor arterials with traffic volumes of 1,600 along the route. After discussion, the recommendation is to downgrade to a collector. Also discussed was Tyhee Road. The committee felt there is pressure to add this route as a collector. The changing development and Northgate might require the change in five years but not now. *Chris made a motion to recommend the functional classification map as discussed to the Policy Board; motion sectioned by Mike Jaglowski, motion passes.*

**Agenda Item #3 – Statewide Safety Performance Targets**

Mori Byington reviewed the ITD safety targets for 2020. The one concern staff and other MPO have is the was of coordination in the process and lack of understanding of how the targets are set. The committee discussed the increase in target numbers over the last three years and what was included in the non-motorized category. *Don Matson made a motion to recommend that BTPO support ITD safety targets along with a request to ITD for additional information of the methodology used to determine the*

*safety targets; motion seconded by Corey Krantz, motion passes.*

**Agenda Item #4 – Unified Planning and Work Program FY 2020 Amendment 1**

Mori the proposed changes to the UPWP modifying Task 7.2 and Task 7.4 by changing the intern cost to contract service cost. There was a discussion on the task list and the ability to update the change the last as needs change. The agreement task list is changeable by the committee described in the agreement. It was noted that both Chubbuck and Pocatello had not finalized their portion. *Don Matson made a motion to recommend approval of UPWP Amendment 1; motion seconded by Chris Peirsol, motion passes.*

**Agenda Item #5– Request for On-call Engineering Services**

Mori reviewed the on-call engineer request for qualifications. The on-call service is for two years with the option two additional years. Don mentioned that the contract term in the document said three years. Don also noted that the link with not included. *Corey Krantz made a motion to recommend approval to the Policy Board, motion seconded by Don Matson, motion passes.*

**Agenda Item #6– Committee Member Reports**

None

Meeting adjourned by Merrill Quayle

**Agenda Item #2: Review of the Coordination Committee Recommendation for FTA 5310 Applications**

**Meeting Date:** January 27, 2020

**Summary of Item:**

BTPO issued two calls for applications for the FY 2021 -2026 Transportation Improvement Program. The Surface Transportation Block Grant will be discussed in Agenda Item #3. The second applications were for the FTA 5310 Elderly and Disabled program. BTPO receives approximately \$110,000 annually in this program.

The Public Transportation and Human Service Committee will score and make their recommendations on January 22, 2020. Once that recommendation is made I will forward the information to the TAC for your review.

***A separate email on January 23<sup>rd</sup> will provide the recommendations from the Public Transportation Human Service Committee.***

### **Agenda Item #3: Surface Transportation Block Grant Scoring Training**

**Meeting Date:** January 27, 2020

#### **Summary of Item:**

Applications for the Surface Transportation Block Grant program are due February 7, 2020. On February 10, 2020, staff will send a packet of information, including the applications and a scoring sheet for each project. The scoring sheets are due back to BTPO by February 20, 2020. Staff will present the results of the scoring at the February TAC meeting.

This agenda item will review the scoring worksheet and answer any questions on how to score the applications.

Five priorities were identified in the 2040 Metropolitan Transportation Plan; they are:

- Improve traffic flow and reduce delay without adding additional through lanes,
- Reduce motorized and non-motorized crashes,
- Improve the bicycle and pedestrian network connectivity,
- Improve pavement or bridge infrastructure conditions, and
- Improve transit availability in Old Town and University area.

The subjective scoring sheets awards points for each of the five priority areas. At the meeting, the staff will review each area and answer any questions on how to score the applications.

The results of the February meeting will be forwarded to the Policy Board for their approval. The recommended project(s) will be included in the FY 2021 TIP in preliminary development.

## 2021 Surface Transportation Block Grant Application Scoring Sheet

Agency Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

MTP Project Number: \_\_\_\_\_

Reviewer's Name: \_\_\_\_\_

(if the project does not have a project number, did the applicant must provide a statement explaining how the project meeting the goals, strategies, and performance measures identified in the MTP)  Yes

No

| Criteria  | Notes | Score<br>(0 -20) |
|---|-------|------------------|
| Does the project Improve traffic flow and reduce delay without adding additional through lanes? |       |                  |
| Does the project reduce crash potential?  |       |                  |
| How does the project improve the bicycle and pedestrian network connectivity?                   |       |                  |
| Does the project Improve transit availability in Old Town and University area?                  |       |                  |
| Total   |       |                  |

The projects selected must be consistent with the 2040 Metropolitan Transportation Plans goals, objectivities, and strategies. The projects are need-based and are not a wish list, but the reality is the region will not construct every needed project. Applications will be scored on five criteria, with each criterion receiving a maximum of 20 points for a total of 100 points.

*The projects are being scored against the criteria, not each other, but some reference how each project approaches the criteria can assist in raking on the scale of 0-20. A scoring suggestion is to review all the applications prior to completing the scoring sheet.*

For each of the five criteria, the Staff has provided a brief summary of how to award points for each criterion.

**Does the project Improve traffic flow and reduce delay without adding additional through lanes?**

Delay is one of the focus areas in the Metropolitan Transportation Plan (MTP) 2040. Evaluators should award points based on how well the application demonstrates improvements to traffic flow. Projects that improve signal timing with Intelligent transportation technologies should receive additional points. Projects that improve the desirability of alternate corridors are another reason to award points.

**Does the project reduce crash potential?**

Does the location have a crash history, and can the proposed project help address this crash issue? Points should be awarded to a project which demonstrates through the selected treatments. Predicted average crash frequency or reduction factor are two items to look for. The MTP assigns more weight to fatalities, and serious injury crashes over other crash types.

**How does the project improve the bicycle and pedestrian network connectivity?**

Does the project follow the recommendation in the Bicycle and Pedestrian plan? Other factors might include how the project connected to the existing bicycle and pedestrian network and does the project fills a gap.

**Does the project improve pavement or bridge infrastructure conditions?**

Most projects will improve the condition of the infrastructure in the project area. This criterion is specifically addressing those projects that target projects with current infrastructure below the performance targets. Evaluators should award more points to a project that specifically addresses performance target improvement.

**Does the project Improve transit availability in Old Town and University area?**

Evaluators should award points in this category only to transit projects or projects that improve the operations of transit in the Old Town and University area.

## **Agenda Item #4: Unified Planning and Work Program Four-Year Plan**

**Meeting Date:** January 27, 2020

### **Summary of Item:**

On October 18, 2019, the Federal Highway Administration issued a conformity determination for the 2040 Metropolitan Transportation Plan (MTP). The next MTP is due on or before October 18, 2023. The draft UPWP budget is due to the Policy Board by the March meeting. Therefore, this item will review the task priorities for the next three years.

### **Draft study priorities for Fiscal Year 2021 to 2023**

Bus Stop Analysis – This project is a continuation of the 2020 work task. BTPO will complete the report analyzing all the fixed routes transit stops.

Unsignalized Intersection Study – BTPO conducted a non-signalized intersection in 2007. The study was a signal warrant study on 27 intersections of collectors and arterials.

Signalized Intersection Analysis – The synchro model only has the am peak hour. This year the plan is to add the am and midday peaks. The report will look at the current and 2045 operations of the traffic signals within the urban area.

Downtown Circulation Study – Staff have heard some reports that Old Town Pocatello and others would like to propose the removal of the one-way streets within the Old Town area. The study would model various alternatives to the removal of one-way streets.

Traffic Counting Program Review- The task will review the traffic counting program and make recommendations on installing additional Automatic Traffic Counters. The Railroad and Alameda are the has two main screen lines in the calibration of the travel demand model. The study will also recommend changes to the counting program to improve the screen line analysis.

Intelligent Transportation System Plan Update – The state completed an update to the ITS plan in 2011. The project is required when an area uses federal funds on ITS technology. The update will include an update of the Regional Architecture Development for Intelligent Transportation (RAD-IT) software.

Title VI Plan Update – The study would invite review agencies like ITD, FHWA, and other MPOs to reviews BTPO's policies and make recommendations.

Travel Demand Model Update – The U.S. Census Bureau releases the Census numbers two years after the Census. The travel demand model last major update and calibration were completed in 2012. The update modifies and updates the current model to a 2022 base year.

Household Survey Update- The technology to conduct household surveys have changed. Big data from mobile devices has increased the accuracy of travel routes and distance. The last study was in 2010.

Systemic Approach to Crash Analysis – The study would identify potential systemic safety issues in the urban area. The state does conduct a similar analysis at the statewide level.

Others? Please submit any study ideas you may have for the upcoming three years.