

MEETING AGENDA
Policy Board
Monday, February 3, 2020
11:30 a.m.
BTPO Conference Room
210 East Center

Members Attending:

Heidi Adamson – City of Pocatello
Todd Hubbard – Idaho Transportation Department
Roger Hernandez – City of Chubbuck
Kevin England – City of Chubbuck
Skyler Beebe – Pocatello Regional Transit
Rick Cheatum – City of Pocatello

Others Attending:

Mori Byington – BTPO
Shiela Erikson – Southeast Idaho Council of Governments

Members Not in Attendance:

Amy Salmore – ISU
Steven Brown – Bannock County
Brian Blad – City of Pocatello

Meeting called to order by Vice-Chairman Hernandez at 11:31 a.m.

Agenda Item #1a Minutes of December 2, 2019

Keven England made a motion to approve agenda item 1a Minutes of December 2, 2019; motion seconded by Heidi Adamson. The motion passed unanimously.

Agenda Item #1b Check Register and Receipts

Todd Hubbard made a motion to approve check register and receipts; motion seconded by Keven England. The motion passed unanimously.

Agenda Item# 2 – The Fiscal Year 2019 Audit

Shiela Erikson, from SICOG reviewed the various sections of the audit including changes from 2018 to 2019. Shiela reviewed note 2 fund accounting, note 4 health reimbursement arrangement plan, note 6 pension Disclosure, and 12 income taxes. Heidi Adamson *made a motion to approve the 2019 audit, motion sectioned by Rick Cheatum. The motion passed unanimously.*

Agenda Item #3 – Prioritization of FTA Section 5310 Elderly and Persons with Disabilities Program

Mori Byington reviewed the City of Pocatello and Idaho State University applications for ADA improvements to E. Clark Street and E. Carter Street. BTPO has a balance of 405,706 through

fiscal year 2022. Both applications are requesting \$338,800. The Coordination Committee, Technical Advisory Committee, and staff are recommending both applications be approved and included in the Transportation Improvement Program. Kevin England made a motion to approve the City of Pocatello and ISU 5310 applications, motioned seconded by Todd Hubbard. The motion passed unanimously.

Agenda Item #4- Election of Officers

Kevin England made a motion nominating Roger Hernandez as Chair and Heidi Adamson Vice-Chair, motion seconded by Todd Hubbard. The motion passed unanimously.

Agenda Item #5 – Request for Training Funding

Mori Byington presented the request from SICOG to funds 50% of the National Bike Summit. The Policy Board discussed the benefits to BTPO and Bike to Work month from the training. The Policy Board was concerned with the agenda of the summit. Skyler Beebe made a motion denying the request for \$1,500 in Bike to Work funds for the National Bike Summit, motion seconded by Kevin England. The motion passed unanimously.

Agenda Item, #6 – FY 2020 Transportation Improvement Program Change 2

Mori Byington reviewed the administrative change to the Transportation improvement program. The change increased construction funding to KN 19867, engineering funding to KN 20589, and delayed KN 22544 I-86 UPRR Bridge from 2021 to 2022.

Agenda Item #7 Committee Member Reports

Todd Hubbard informed the Policy Board that the annual Idaho Transportation Board meeting in District 5 is changing the format. ITD is inviting a representative for each agency to an all-day meeting with the Idaho Transportation Board to discuss cooperation in projects and new funding possibilities.

Chair Hernandez adjourned the meeting at 12:09

Minutes, Agendas and Packets are available online at www.bannockplanning.org/bpocommittees.html
March 2, 2020, is the next scheduled meeting date.

Date: March 2, 2020
Approved

By: 
Roger Hernandez, Chair

Attested:
By: 
Mori Byington, Planning Director