

MEETING AGENDA
Policy Board
Monday, March 2, 2020
11:30 a.m.
BTPO Conference Room
210 East Center

Members Attending:

Heidi Adamson – City of Pocatello
Brian Blad – City of Pocatello
Kevin England – City of Chubbuck
Skyler Beebe – Pocatello Regional Transit
Rick Cheatum – City of Pocatello
Steven Brown – Bannock County
Roger Hernandez – City of Chubbuck

Others Attending:

Mori Byington – BTPO

Members Not in Attendance:

Amy Salmore – ISU
Todd Hubbard – Idaho Transportation Department

Meeting called to order by Vice-Chairman Adamson at 11:32 a.m.

Agenda Item #1a Minutes of February 3, 2020

Rick Cheatum made a motion to approve agenda item 1a Minutes of February 3, 2020 ; motion seconded by Brian Blad. The motion passed unanimously.

Agenda Item #1b Check Register and Receipts

Steven Brown made a motion to approve check register and receipts; motion seconded by Rick Cheatum. The motion passed unanimously.

Agenda Item #1c First Quarter Report

Steven Brown made a motion to approve check register and receipts; motion seconded by Brian Blad. The motion passed unanimously.

Agenda Item# 2 – Surface Transportation Block Grant Application

Mori stated that one application was received for the Surface Transportation Block Grant program, Staff did not recommend approval of the application due to the lack of bicycle facilities that are included in the Bicycle and Pedestrian Master Plan. The Technical Advisory Committee recommends approval of the project with a request that the City of Pocatello revisit the bicycle lanes during the design phase of the project. There was a brief discussion on the project and the bicycle lanes. *Kevin Enginal made a motion to approve the Pole Line Road Project requesting*

the City of Pocatello to do what they can for bicycle travel motion sectioned by Brian Blad. The motion passed unanimously.

Roger Hernandez arrived at the meeting, but Vice-Chair Adamson continued as chair of the meeting.

Agenda Item #3 – 2020 Pictometry Partners

Mori Byington reviewed the request from Bannock County for funding of \$6,000 over two years for the third aerial flight in 2020. Mori discussed some of the changes to the request since the agenda for distributed. No changes to the request affect BTPO's contribution. *Brian Blad made a motion to approve the request for \$6,000 for the aerial flight in the 2021 and 2022 Unified Planning and Work Program, motioned sectioned by Steven Brown. The motion passed unanimously.*

Agenda Item #4- On-Call Engineering Contract update

Mori stated that the Technical Advisory Committee was recommending the of the on-call contract with Six Mile Engineering for FY 2020 ns 2021 with a not to exceed \$30,000 annually. There was a discussion on the selection process and the priorities. Keven England had concerns regarding the intersection of Chubbuck and Yellowstone after the last retiming and ask for additional follow up. The priorities for the coordinated system and the BTPO planning fund portion of the projects were reviewed. Seven Brown *made a motion approving the on-call contract with Six Mile Engineering, motion seconded by Rick Cheatum. The motion passed unanimously.*

Agenda Item #5 – Functional Classification Update

Mori Byington stated the Idaho Transportation Department was waiting until 2023 after the 2020 census data was released to modify the functional classification map. The main reason is the boundaries of the urban area may change, which affects the road classification. The staff and the Technical Advisory Committee are recommending the project be delayed to 2023.

Agenda Item, #6 – 2019 Annual Vehicle Miles Traveled.

Mori Byington reviewed the Annual Vehicle Miles Traveled from 2008 to 2019, and he explained the drop-in miles traveled in 2017.

Agenda Item #7 – Fiscal Year 2021 Annual Membership Dues

Mori is recommending a two-percent increase in the FY 2021 membership dues. The 2021 membership dues will be \$57,250. *Kevin England made a motion to approve the FY 2021 membership dues; motion seconded by Rick Cheatum. The motion passed unanimously.*

Agenda Item #8 Committee Member Reports

Todd Hubbard informed the Policy Board that the annual Idaho Transportation Board meeting in District 5 is changing the format. ITD is inviting a representative for each agency to an all-day meeting with the Idaho Transportation Board to discuss cooperation in projects and new funding possibilities.

Vice-Chair Adamson adjourned the meeting at 12:10

Minutes, Agendas and Packets are available online at www.bannockplanning.org/bpocommittees.html

Date: _____
Approved

By: _____
Roger Hernandez, Chair

Attested:
By: _____
Mori Byington, Planning Director