

MEETING AGENDA
Policy Board
Monday, July 6, 2020
11:30 a.m.
BTPO Conference Room
210 East Center

Members Attending:

Heidi Adamson – City of Pocatello
Roger Hernandez – City of Chubbuck
Kevin England – City of Chubbuck
Rick Cheatum – City of Pocatello
Todd Hubbard – Idaho Transportation Department

Others Attending:

Mori Byington – BTPO

Members Not in Attendance:

Amy Salmore – ISU
Brian Blad – City of Pocatello
Skyler Beebe – Pocatello Regional Transit

Meeting called to order by Chairmen Hernandez at 11:34 a.m.

Agenda Item #1 Administrative Approvals

Kevin England made a motion to approve agenda item 1a Minutes of May 4, 2020; Rick Cheatum seconded the motion. The motion passed unanimously. Heidi Adamson made a motion to approve agenda item 1b Check Register and Receipts; Kevin England seconded the motion. The motion passed unanimously.

Agenda Item #2 FY 2020 TIP Amendments 5 and 6

Mori passed a revised agenda item that included FY 2020 Transportation Improvement Program Amendment 7. Mori reviewed the three amendments.

Agenda Item# 3 Draft 2021 – 2027 Transportation Improvement Program

Mori reviewed the list of new projects included in the draft Transportation Improvement Program. A typographic error on page 10 was noted. Heidi Adamson made a motion to approve the draft Transportation Improvement Program for public review; Rick Cheatum seconded the motion. The motion passed unanimously.

Agenda Item #4 – Draft 2021 -2027 Air Quality Conformity Demonstration

Mori Byington reviewed the results of the air quality conformity analysis. The region's vehicle emission with the proposed TIP projects, for each of the three analysis years, is below the motor vehicle emissions budget. The PVNAA meets the budgets test and the National Ambient Air Quality Standards. Heidi Adamson made a motion to approve *the* Air Quality Conformity

Demonstration for public review; Todd Hubbard seconded the motion. The motion passed unanimously.

Agenda Item #5- Draft Traffic Impact Analysis Update Report

Staff reviewed the status of the traffic impact analysis, including the issues associated with analyzing the impact of small developments. The project will continue into the next fiscal year with the focus moving to analyze un-signalized intersections.

Agenda Item #6 – FY 2020 Unified Planning and Work Program Amendment #2

The changes in work priorities and COVID19 have changed the tasks staff workload. The functional classification task was delayed to 2022, which left hours in this task. Change 2 of the 2020 UPWP moves hours between Task 6.2, 6.3, and 7.2. There is no change in the overall budget. *Kevin England made a motion to approve Amendment 2 of the FY 2020 Unified Planning Work Program; Rick Cheatum seconded the motion. The motion passed unanimously.*

Agenda Item #7 – FY 2021 Unified Planning and Work Program Budget Workshop

Staff reviewed the agenda item and presented an overview of the FY 2020 UPWP budget. The assumptions for the budget were discussed included no change in staffing levels and no cost of living adjustment. The health reimbursement account contribution will move to \$200 per month. Staff reviewed the requests for consultant services, professional service, and capital items.

Agenda Item #8 - Committee Member Reports

None

Chairmen Hernandez adjourned the meeting at 12:37

Minutes, Agendas and Packets are available online at www.bannockplanning.org/bpocommittees.html

Date: September 14, 2020

Approved

By: 
Chairmen Hernandez, Chair

Attested:

By: 
Mori Byington, Planning Director