

**MEETING AGENDA**  
**Policy Board**  
**Monday, September 14, 2020**  
**11:30 a.m.**  
**BTPO Conference Room**  
**210 East Center**

**Members Attending:**

Heidi Adamson – City of Pocatello  
Roger Hernandez – City of Chubbuck  
Kevin England – City of Chubbuck  
Rick Cheatum – City of Pocatello  
Todd Hubbard – Idaho Transportation Department  
Brian Blad – City of Pocatello  
Skyler Beebe – Pocatello Regional Transit  
Jeff Hough – Bannock County Commissioner

**Others Attending:**

Mori Byington – BTPO

**Members Not in Attendance:**

Amy Salmore – ISU

Meeting called to order by Chairmen Hernandez at 11:33 a.m.

**Agenda Item #1 - Administrative Approvals**

*Heidi Adamson made a motion to approve agenda item 1a Minutes of July 6, 2020; Todd Hubbard seconded the motion. The motion passed unanimously. Kevin England made a motion to approve agenda item 1b Check Register and Receipts; Skyler Beebe seconded the motion. The motion passed unanimously. Kevin England made a motion to approve agenda item 1c Annual Meeting Calendar; Todd Hubbard seconded the motion. The motion passed unanimously.*

**Agenda Item# 2 - FY 2021 – 2027 Transportation Improvement Program**

Mori reviewed the requirement to include projects which have not received a final vouchered from FHWA. Appendix D list all the projects from previous TIPs that have not received a final voucher. Changes made to these projects require an amendment to the TIP. The FY 2025 District five fencing project was removed. That project is removed in the draft but missed in the final TIP. *Kevin England made a motion to approve the FY 2021 - 2027 Transportation Improvement Program; Heidi Adamson seconded the motion. The motion passed unanimously.*

**Agenda Item #3 – FY 2021 -2027 Air Quality Conformity Demonstration**

Mori Byington reviewed the results of the air quality conformity analysis. Some minor text changes, including why the VOC and NOx budgets were included in the Motor Vehicle Emission Budget, were included based on the EPA's comments. For each of the three analysis years, the region's vehicle emission with the proposed TIP projects is below the motor vehicle

emissions budget. The PVNAA meets the budgets test and the National Ambient Air Quality Standards. *Kevin England made a motion to approve the Air Quality Conformity Demonstration; Heidi Adamson seconded the motion. The motion passed unanimously.*

**Agenda Item #4 – FY 2021 Unified Planning and Work Program**

Mori updated the Policy Board on changes to the budget since the last meeting. The total budget increased by \$20,000 due to the projected increase in carryover. Task 6.1 had increases of \$11,500 due to the need for turning counts at the un-signalized intersections. Professional services account for \$9,500 of the increase, with the remaining going to purchase a new camera. The HRA contribution will increase to \$200 per month. *Jeff Hough made a motion to approve the FY 2021 Unified Planning Work Program; Rick Cheatum seconded the motion. The motion passed unanimously.*

**Agenda Item #5 – Transportation Improvement Program Modification Procedure**

The requirement to amend the TIP for changes in projects from previous TIPs requires a change to the TIP modification procedure. A sentence was added to clarify that all project changes from previous TIPs will be treated as existing projects. A third category was added for changes that do not require an amendment. Prior year project changes under \$50,000 were included in that category. *Jeff Hough made a motion to approve the Transportation Improvement Program Modification Procedure; Brian Blad seconded the motion. The motion passed unanimously.*

**Agenda Item #8 - Committee Member Reports**

None

**Chairmen Hernandez adjourned the meeting at 11:57**

Minutes, Agendas, and Packets are available online at [www.bannockplanning.org/bpocommittees.html](http://www.bannockplanning.org/bpocommittees.html)

Date: November 2, 2020

Approved

By:  \_\_\_\_\_  
Chairmen Hernandez, Chair

Attested:  
By:  \_\_\_\_\_  
Mori Byington, Planning Director