

**Bannock Planning Organization  
Technical Advisory Committee  
Monday, March 22, 2021  
9:30 am  
Minutes**

**Members Attending:**

Merril Quayle – City of Pocatello  
Corey Krantz – Idaho Transportation Department  
Jeff Mansfield – City of Pocatello  
Mike Neville for Tom Kirkman – City of Pocatello  
Don Matson – City of Chubbuck  
Clay Wood – Idaho Department of Environmental Quality  
Michael Jaglowski – Bannock County

**Others Attending:**

Mori Byington – BTPO  
Cecilia Arritola - ITD

**Members Not in Attendance:**

Russ Meredith – Pocatello Regional Transit  
Bridger Morrison – City of Chubbuck  
Chris Peirsol – Idaho Transportation Department  
Matthew Lewis – City of Pocatello

Meeting called to order by Chair Merrill Quayle at 9:30 am

**Agenda Item #1 – Approval of TAC minutes from January 25, 2021**

The committee brought up several punctuation errors and corrected the spelling of two names. *Jeff Mansfield made a motion to approve the agenda Item 1, Minutes of the January 25, 2021 meeting as corrected; Don Matson seconded the motion. The motion passed unanimously.*

**Agenda Item #2 – The Intersection of Yellowstone and Flandro Safety Study Update**

Mori provided an update on the status of the safety study. Merrill Quayle reported that LHTAC is recommending approval of the Pocatello safety application. Staff is dropping the request for a separate safety study

**Agenda Item #3 – Traffic Impact Analysis Guidelines**

Mori provided an update on the proposed traffic impact analysis guidelines. The Policy Board was concerned with potential delays and impacts for small residential development. Mori reviewed the options developed by the sub-committee for addressing the Policy Board's concerns. The recommended changes affect the Traffic Impact Statement (TIS). The requirement for a TIS is reduced to 15 lots. The committee discussed the lot requirement and how that would be applied for large apartment complexes. After discussion, the recommendation was changed to lots/units. Corey asked for more clarification of the requirement for developments that access the State highway use the ITD TIS guidelines. A bullet listing of the state routes will be added to the paragraph.

The committee did not receive the redline version. The changes made today and the last changes will be added to the Redline version, and staff will send the document to the TAC by March 26.

#### **Agenda Item #4 – Un-Signalized Intersection Study**

Mori reviewed the methodology to be used for the study. Several changes are recommended since the methodology was sent to the TAC. The changes include:

##### Turning Counts

- Change to 13-hours 06:00 to 19:00
- Clarify that counts are in 15-minute bins

##### Volume Counts

- Add that counts should be collected Tuesday through Thursday
- Clarify that counts are in 15-minute bins

##### Crash Data

- Collect five years of data, not the three. (2015 – 2019)
- Add the crash even to the summary sheet

##### Speed Data

- Recommendation to conduct speed studies outside the volume count. The placement of equipment is critical to get accurate speed information.

##### Multi-Way Stop

- Added clarification to the description of the major street approach

##### Data Recommendations

- Clarify the introduction to indicate if any of the six conditions are met; the intersection will be recommended for further study.

Mori also reviewed the intersection list and calling out some potential additions and deletions from the list. After discussion, the following changes were made to the study intersection list.

##### Additions

- Whitaker Road and New Day Parkway
- Memorial Drive and East Carter Street

##### Deletions

- Main Street and Kraft Road
- West Chubbuck Road and Philbin
- I-15 and South 5<sup>th</sup> Avenue both intersection

#### **Agenda Item #5 – Intelligent Transportation System Needs Summary and Project Categories**

Mori presented a PowerPoint presentation that summarized the regional needs technical report and project listing.

#### **Agenda Item #6 – Unified Planning Work Program Draft Task List FY 2022**

Mori stated that he had another idea on the major projects over the next two years. The master street plan builds on the un-signalized intersection study. The master street plan would provide a plan for the major thoroughfares and some collectors. The resulting plan would be used in the update to the Metropolitan Transportation Plan in 2023,

#### **Agenda Item#7 – FY 2021 UPWP Tasks Update**

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Mori updated the TAC on the demographic projection update tasks. The delay in the U.S. Census reporting the final numbers is affecting the schedule of the project. BTPO might need to delay the task until FY 2022.

**Agenda Item #8 – Committee Member Reports**

No reports

The meeting adjourned by Merrill Quayle at 10:37 am