

MEETING AGENDA
Policy Board
Monday, April 5, 2021
11:30 a.m.
Online Conference Call

Members Attending:

Heidi Adamson – City of Pocatello
Roger Hernandez – City of Chubbuck
Kevin England – City of Chubbuck
Skyler Beebe – Pocatello Regional Transit
Jeff Hough – Bannock County Commissioner
Brian Blad – City of Pocatello
Rick Cheatum – City of Pocatello
Todd Hubbard – Idaho Transportation Department

Others Attending:

Mori Byington – BTPO
Shiela Erikson - SICOG Financial Officer

Members Not in Attendance:

Amy Salmore – ISU

Meeting called to order by Chairmen Hernandez at 11:35 a.m.

Agenda Item #1 - Administrative Approvals

Rick Cheatum motioned to approve agenda item 1a Minutes of February 1, 2021, 1b Check register and Receipts; Kevin England seconded the motion. The motion passed unanimously.

Agenda Item# 2 - Transportation Improvement Program Amendment

Mori updated the committee on Amendments 3 of the FY 2021 -2027 Transportation Improvement Program.

Agenda Item #3 – Financial Statement Review

Mori introduced Shiela Erikson, the Financial Officer for SICOG. Shiela provided an overview of the audit. The account testing went well, and there were no issues found. The review of the balance sheet noted a \$23,652 increase in assets from 2019 to 2020. Shiela also reviewed not Five (5) on page 10. *Heidi Adamson motioned to approve FY 2020 Audit; Rick Cheatum seconded the motion. The motion passed unanimously.*

Agenda Item #4 – Traffic Impact Analysis

Mori reviewed the changes proposed by the TAC and the Traffic Impact Statement sub-committee. The residential requirement for Statement changes from any development to over 15 lots. The requirements for the statement also decreased, and the traffic counting requirement was

removed. The TAC requested an additional meeting to review the TIA. Roger asked if the County had any input on the requirements. Heidi Adamson voiced her concern about introducing additional requirements that could affect development. There were questions regarding the requirement for development over 15 lots. Developments over 15 lots would be required to complete a scaled-down Traffic Impact Statement. The 15-lot limit was determined because the City of Chubbuck requires a master plan for developments over 15 lots which has similar requirements as the Traffic Impact Statement. After discussion, a recommendation to change the residential Traffic Impact Statement to 20 lots. *Brian Blad motioned to move the discussion to after the TAC meeting in May; Rick Cheatum seconded the motion. The motion passed unanimously.*

Agenda Item #5 – Un-signalized Intersection Study Methodology

Mori reviewed the study's background and the proposed methodology for determining the impact development by 2045 has on the operations and capacity of major un-signalized intersections. The study includes 32 intersections, and the data collection has already begun.

Agenda Item #6 – Unified Planning Work Program

Mori reviewed the proposed four tasks for the fiscal year 2022. The 2045 demographic update is critical for the travel demand model and the Master Street Plan. Mori is hoping the 2020 Census data will be available by July. The other task is the Public Transportation/ Human Service Coordination Plan. Based on the task list, Mori will develop a budget for the August meeting.

Agenda Item #7 – U.S. Census Rules

Mori provided an update on the potential impact of the U.S. Census proposed rules. The rules will not affect the MPO funding but could impact the urban population due to the proposed changes.

Agenda Item #8 - Committee Member Reports

Mayor England brought up the proposed infrastructure bill and the requirement that projects already be in the TIP. The Mayor encouraged members to keep track of developments and potential projects.

Chairmen Hernandez adjourned the meeting at 12:30

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Date: _____

Approved

By: _____
Roger Hernandez, Chair

Attested:

By: _____
Mori Byington, Planning Director