

**MEETING AGENDA**  
**Policy Board**  
**Monday, September 13, 2021**  
**11:30 a.m.**

**Members Attending:**

Heidi Adamson – City of Pocatello  
Roger Hernandez – City of Chubbuck  
Kevin England – City of Chubbuck  
Jeff Hough – Bannock County Commissioner  
Brian Blad – City of Pocatello  
Rick Cheatum – City of Pocatello  
Todd Hubbard – Idaho Transportation Department

**Others Attending:**

Mori Byington – BTPO

**Members Not in Attendance:**

Skyler Beebe – Pocatello Regional Transit

Meeting called to order by Chairmen Hernandez at 11:30 a.m.

**Agenda Item #1a - Approvals of Minutes of August 7, 2021, Policy Board Meeting**

*Kevin England motioned to approve agenda item 1a Minutes of June 14, 2021; Rick Cheatum seconded the motion. The motion passed unanimously.*

**Agenda Item #1b – Approval of Check Register and Receipts**

*Kevin England motioned to approve agenda item 1b Check register and Receipts; Todd Hubbard seconded the motion. The motion passed unanimously.*

**Agenda Item #1c – Annual Meeting Calendar**

*Kevin England motioned to approve agenda item 1c Check register and Receipts; Todd Hubbard seconded the motion. The motion passed unanimously.*

**Agenda Item# 2 – FY 2022 – 2028 Transportation Improvement Program**

Mori updated the Policy Board on Amendments 6 through 9 of the FY 2021 -2027 Transportation Improvement Program.

**Agenda Item #3 – FY 2021 -2027 Transportation Improvement Program Amendment 10**

Mori reviewed the agenda item, which adds Key Number 23346 to the TIP in FY 2026, with \$5,000,000 in 2021 for Preliminary Engineering. The Policy Board had questions on the scope of the project. Todd Hubbard reported that the project would take project through final design in some segments of the corridor. The agenda item did not indicate that the item was an action item. The Policy Board seemed to be in approval, but the action to add the project to the TIP will be ratified at the September meeting.

**Agenda Item #4 – Title VI and Environmental Justice Plan**

*Kevin England motioned to approve the Title VI and Environmental Justice Plan; Brian Blad seconded the motion. The motion passed unanimously.*

**Agenda Item #5 – Intelligent Transportation System Plan**

The staff requested the removal of Agenda Item 5.

**Agenda Item #6 – Enhanced Mobility of Seniors and Individuals with Disabilities Program Project Request**

Mori presented the request to add the Cedar Street Transfer station to the Transportation Improvement Program in 2023. The Policy Board discussed the project scope of work and location. The 2023 project had a call for projects in January of this year. Only one project was submitted, and it was recommended for funding at the February Policy Board meeting.

*Brian Blad motioned to add the Cedar Street Transfer Station to FY 2021 TIP; Kevin England seconded the motion. The motion passed unanimously.*

**Agenda Item #7 – Unified Planning Work Program and Annual Budget Workshop**

Mori Presented the UPWP workshop, including a two percent cost of living adjustment to salaries.

*Brian Blad motioned to approve the annual budget workshop assumptions; Rick Cheatum seconded the motion. The motion passed unanimously.*

**Agenda Item #8 – Critical Urban Freight Plan**

Mori reviewed the applications for critical urban freight corridors were due on August 1, 2021. Staff submitted a request to ITD to add Philbin Road south of U.S. 30 to the CUFPP. The designating is the first step in getting funds to improve the Intersection of Philbin and U.S. 30. The Policy Board discussed the project and the potential improvements needed at the intersection or Philbin Road. Todd Hubbard indicated he would get ITD to coordinate with Mori to define the project.

**Chairmen Hernandez adjourned the meeting at 12:24**

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Date: 06 Dec 21

Approved

By:   
Roger Hernandez, Chair

Attested:   
By: \_\_\_\_\_  
Mori Byington, Planning Director