

MEETING AGENDA
Policy Board
Monday, October 4, 2021
(Virtual)
11:30 a.m.

Members Attending:

Heidi Adamson – City of Pocatello
Roger Hernandez – City of Chubbuck
Kevin England – City of Chubbuck
Jeff Hough – Bannock County Commissioner
Rick Cheatum – City of Pocatello
Todd Hubbard – Idaho Transportation Department
Brian Blad – City of Pocatello

Others Attending:

Mori Byington – BTPO

Members Not in Attendance:

Skyler Beebe – Pocatello Regional Transit

Meeting called to order by Chairmen Hernandez at 11:30 a.m.

Agenda Item #1 – Administrative Approvals

Heidi Adamson motioned to approve agenda item 1a Minutes of September 13, 2021 and 1b check register and receipts; Brian Blad seconded the motion. The motion passed unanimously.

Agenda Item# 2 – Intelligent Transportation System Plan

Mori provided an overview of the ITS system plan. The Technical Advisory Committee recommended approval at their September 27, 2021 meeting. *Heidi Adamson motioned to approve Intelligent Transportation Plan; Kevin England seconded the motion. The motion passed unanimously.*

Agenda Item# 3 – Unsignalized Intersection Plan

Mori provided an overview of the study, including methodology, study results, and recommendations. The Technical Advisory Committee recommended approval at their September 27, 2021 meeting. *Heidi Adamson motioned to approve the Unsignalized Intersection Plan; Brian Blad seconded the motion. The motion passed unanimously.*

Agenda Item #4 – Capital Improvement Request

Mori updated the Policy Board on the lease option for the large format printer. The staff recommendation is to purchase the HP Designjet 9z due to the overall cost and the time BTPO keeps equipment. Mori also presented a request to add the purchase of a laptop computer for

\$1,300 if the repair cost of the existing laptop exceeds \$500. *Keven England motioned to approve the requests; Brian Blad seconded the motion. The motion passed unanimously.*

Agenda Item #5 – Travel Demand Model Consultant Agreement

Mori reviewed the professional agreement and scope of work for the Travel Demand Model. The cost of the agreement is not to exceed \$40,000. The FY 2022 UPWP budget includes the contract cost. *Rick Cheatum motioned to approve the Travel Demand Model Consultant Agreement; Brian Blad seconded the motion. The motion passed unanimously.*

Agenda Item #6 – 2020 Employment Update

Mori presented a summary of the draft 2020 employment technical report. The report included how BTPO determined the 2020 employment control total for both Bannock County and BTPO planning area. Mori reviewed the sources of the employment data, along with the method used to determine employment location by traffic analysis zone.

Agenda Item #7 – BTPO Policy Board Bylaw Modification

Mori presented the request to remove the Public Transportation Human Service Committee from the BTPO standing committee list. The SICOG will staff the committee. SICOG and PRT use the committee to get feedback on public transportation issues. The Policy Board supported the idea of eliminating the standing committee.

Agenda Item #8 – Idaho Transportation Board Sub-Committee on Policy Presentation

Mori discussed the upcoming presentation to the Idaho Transportation Board sub-committee. Mori reviewed the urban committee’s thoughts on the existing local funding formula and proposed changes.

Chairmen Hernandez adjourned the meeting at 12:17

Minutes, Agendas, and Packets are available online at www.bannockplanning.org/bpocommittees.html

Date: _____

Approved

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By: *Roger Hernandez*
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Roger Hernandez, Chair

DocuSigned by:
Attested: *Mori Byington*
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Mori Byington, Planning Director