

**Bannock Planning Organization  
Technical Advisory Committee  
Monday, September 27, 2021  
Virtual Meeting  
9:30 am  
Minutes**

**Members Attending:**

Merril Quayle – City of Pocatello  
Corey Krantz – Idaho Transportation Department  
Jeff Mansfield – City of Pocatello  
Mike Neville for Tom Kirkman – City of Pocatello  
Clay Wood – Idaho Department of Environmental Quality  
Michael Jaglowski – Bannock County  
Russ Meredith – Pocatello Regional Transit  
Bridger Morrison – City of Chubbuck  
Kiel Burmester – Bannock County

**Others Attending:**

Mori Byington – BTPO  
Chris Sigrist – Idaho Transportation Department

**Members Not in Attendance:**

Don Matson – City of Chubbuck  
Chris Peirsol – Idaho Transportation Department

Meeting called to order by Chair Merrill Quayle at 9:30 am

**Agenda Item #1 – Approval of TAC minutes from July 26, 2021**

Bridger commented that the minutes have him attending, but he did not attend that meeting. *Jeff Mansfield motioned to approve the agenda Item 1, Minutes of July 26, 2021; Matthew Lewis seconded the motion. The motion passed unanimously.*

**Agenda Item #2 – FY 2022 Meeting Calendar**

The calendar was reviewed, and there were no questions.

**Agenda Item #3 – Intelligent Transportation System Plan**

Bridger Morrison asked about the roles and responsibilities under winter maintenance. Mori stated that the roles reflect what we want in the future, not what is current policy. *Bridger Morrison motioned to recommend approval of the Intelligent Transportation System Plan to the Policy Board; Jeff Mansfield seconded the motion. The motion passed unanimously.*

**Agenda Item #4 – Unsignalized Intersection Study**

Mori presented a PowerPoint presentation summarizing the unsignalized intersection study. *Bridger Morrison motioned to recommend approval of the Unsignalized Intersection Study to the Policy Board; Jeff Mansfield seconded the motion. The motion passed unanimously.*

**Agenda Item #5 – Travel Demand Model Update**

Mori reviewed the goals of the travel demand model. The scope of work for the proposed consultant agreement to assist in the update of the travel demand model was also reviewed. Mori also described the StreetLightData that BTPO intends to purchase this year. *Matthew Lewis motioned to recommend approval of the Consultant Scope of Work to the Policy Board; Russ Meredith seconded the motion. The motion passed unanimously.*

**Agenda Item #6 – 2020 Employment Update**

Mori provided background on the employment control total and why BTPO uses wage and salary employment, not total employment. Mori discussed the process used to develop the 2020- Employment by Traffic Analysis Zone. The last item discussed was employment growth rates. Staff reviewed historical growth rate, increasing growth rate, and doubling the historical growth rate as options to consider.

**Agenda Item #7 – Committee Member Reports**

No reports

Chair Merrill Quayle adjourned the meeting at 10:17 am.