

MEETING AGENDA
Policy Board
Monday, April 4, 2022
11:30 a.m.

Members Attending:

Roger Hernandez – City of Chubbuck
Kevin England – City of Chubbuck
Jeff Hough – Bannock County Commissioner
Todd Hubbard – Idaho Transportation Department
Skyler Beebe – Pocatello Regional Transit
Rick Cheatum – City of Pocatello
Linda Leeuwrik – City of Pocatello

Others Attending:

Mori Byington – BTPO

Members Not in Attendance:

Brian Blad – City of Pocatello

Chair Cheatum called the meeting to order at 11:33 a.m.

Agenda Item #1a – Approval of Minutes from February 7, 2022

Kevin England motioned to approve the minutes of February 7, 2022; Roger Hernandez seconded the motion. The motion passed unanimously.

Agenda Item #1b – Approval of Check Register and Receipts

Kevin England motioned to approve the check register and receipts; Todd Humnard seconded the motion. The motion passed unanimously.

Agenda Item# 2 – FY 2022 - 2028 Transportation Improvement Program Amendments

Mori reviewed amendments 1,2, and 3. The committee discussed some of the changes identified in amendment 2.

Agenda Item# 3 – FY 2023 Unified Planning Work Program update and Match Request.

Mori reviewed the process used to set the local match rate after each Census. The data on the urban areas is unknown, but the planning area and city population are known. There was a discussion on the options. *Linda Leeuwrik motioned to approve option 3 using the 2020 Census and Planning area population data; Jeff Hough seconded the motion. The motion passed unanimously.*

Agenda Item #4 – FY 2023 - 2029 Transportation Improvement Program Project List

Mori provided the Policy Board with a summary of the proposed changes to the TIP. The North Humbolt project was approved in February.

Agenda Item #5 – Bookkeeping Service Request for Proposals

Char Cheatum explained the process that he and Mori used to develop the proposed scope of work. The time frame for the selection of the consultant and the need for a July meeting were also discussed. Linda Leeuweik *made a motion to elect to approve the draft scope of work; Jeff Hough seconded the motion. The motion passed unanimously.*

Agenda Item #6 – On-Call Engineering Contract Extension

.Mori explained that the on-call contract with Six Mile had expired in March. The original contract allows for two one-year extensions. The recommendation is to extend the agreement to March 2, 2024. *Kevin England motioned to approve extending the on-call agreement to March 2, 2024; Jeff Hough seconded the motion. The motion passed unanimously.*

Agenda Item #7 – Draft 2050 Population, Housing Unit, and Employment Forecast Report

The draft 2050 population and employment report is ready for public comment. The committee discussed the numbers and the public involvement. The TAC has recommended the release of the document for public review. The approval of the document will occur in June. *Linda Leeuweik motioned the release of the 2050 forecast report for public review; Skyler Beebe seconded the motion. The motion passed unanimously.*

Chair Cheatum adjourned the meeting at 11:53

Minutes, Agendas, and Packets are available online at www.bannockplanning.org/bpocommittees.html

Date: _____

Approved

By: _____

Rick Cheatum, Chair

Attested:

By: _____

Mori Byington, Planning Director