

**MEETING AGENDA**  
**Policy Board**  
**Monday, July 11, 2022**  
**11:30 a.m.**

**Members Attending:**

Roger Hernandez – City of Chubbuck  
Todd Hubbard – Idaho Transportation Department  
Skyler Beebe – Pocatello Regional Transit  
Rick Cheatum – City of Pocatello  
Linda Leeuwrik – City of Pocatello

**Others Attending:**

Mori Byington – BTPO

**Members Not in Attendance:**

Brian Blad – City of Pocatello  
Kevin England – City of Chubbuck  
Jeff Hough – Bannock County Commissioner

Chair Cheatum called the meeting to order at 11:40 a.m.

**Agenda Item Administrative Approvals**

*Todd Hubbard motioned to approve items a through c; Linda Leeuwrik seconded the motion. The motion passed unanimously.*

**Agenda Item #2–FY 2022 - 2028 Transportation Improvement Program Amendment 6**

Mori explained that the change included a modification to the I-15/I-86 Interchange complex due to a cost increase of over \$10,000,000 and the addition of Monte Vista to Pocatello Creek Road Pathway. *Linda Leeuwrik motioned to approve the FY 2022 – 20-28 TIP Amendment 6 as presented; Roger Hernandez seconded the motion. The motion passed unanimously.*

**Agenda Item #3– FY 2022 Unified Planning Work Program Amendment 1**

Mori explained that amendment 1 covered three changes. A new task for the public involvement of the Metropolitan Transportation Plan would allow staff to get an early start on the project. The hours for various tasks were changed to reflect the actual efforts of these projects. The last change revised the dollar by source table to reflect additional planning funds in 2022. *Todd Hubbard motioned to approve the FY 2022 Unified Planning Work Program amendment 1 as presented; Linda Leeuwrik seconded the motion. The motion passed unanimously.*

**Agenda Item #4 – Bookkeeping Service Request for Proposals**

Chair Cheatum explained that one proposal was received, but it was not what was expected. The proposal from Shiela Eriksen is to become a part-time employee of the BTPO. The Policy Board discussed the proposal and talked about alternatives. The employment is part-time with no benefits at 30 to 40 hours per month. The requested pay was \$31.00 per hour. Roger

Hernandez made a motion to approve hiring Shiela Ericksen for the bookkeeper position as presented; Linda Leeuweik seconded the motion. The motion passed unanimously.

**Agenda Item #5 – FY 2021 Finalcial Report**

Linda Leeuwrik motioned to the FY 2021 Financial Statement as presented; Skyler Beebe seconded the motion. The motion passed unanimously.

**Chair Cheatum adjourned the meeting**

**Date:** \_\_\_\_\_  
**Approved**

**By:** \_\_\_\_\_  
**Rick Cheatum, Chair**

**Attested:**  
**By:** \_\_\_\_\_  
**Mori Byington, Planning Director**