

**MEETING AGENDA**  
**Policy Board**  
**Monday, September 12, 2022**  
**11:30 a.m.**

**Members Attending:**

Roger Hernandez – City of Chubbuck  
Todd Hubbard – Idaho Transportation Department  
Skyler Beebe – Pocatello Regional Transit  
Rick Cheatum – City of Pocatello  
Linda Leeuwrik – City of Pocatello  
Brian Blad – City of Pocatello  
Kevin England – City of Chubbuck

**Others Attending:**

Mori Byington – BTPO

**Members Not in Attendance:**

Jeff Hough – Bannock County Commissioner

Chair Cheatum called the meeting to order at 11:30 a.m.

**Agenda Item #1a Administrative Approvals**

*Kevin England motioned to approve the minutes of August 1, 2022, as published; Linda Leeuwrik seconded the motion. The motion passed unanimously.*

**Agenda Item #1b Check Register and Receipts**

*Todd Hubbard motioned to approve the check register and receipts; Roger Hernandez seconded the motion. The motion passed unanimously.*

**Agenda Item #1c Meeting Calendar**

Chair Cheatum reviewed the calendar and pointed out the additional meeting this year.

**Agenda Item #2– FY 2023 – 2029 Transportation Improvement Program**

Mori provided an overview of the key areas of the TIP, including format, new projects, performance measures, and the changes since the draft. *Brian Blad motioned to approve the FY 2023 – 2029 Transportation Improvement Program; Linda Leeuwrik seconded the motion. The motion passed unanimously.*

**Agenda Item #3 FY 2023 – 2029 Conformity Determination**

The Chair indicated that the item was being pulled from the agenda, but he asked Mori to explain why. The EPA national emission inventory for 2020 increased almost double the average vehicle weights for local and collector streets. Staff determined that changes to drivers' behavior due to COVID-19 changed the average, but that average does not reflect the average year. The 2017 national emission inventory was used in the determination. The Interagency Consultation

Committee asked for additional information. Staff wanted the additional language in the document before the approval.

**Agenda Item #4 FY 2023 Unified Planning Work Program**

Mori reviewed the handout. The key items are the addition of a part-time bookkeeper, a three percent COLA, and keeping the HRA at \$200 per month. The financial picture includes the projected income, expenditures for FY 2023, and the reserve amount. Mori mentioned that not all the anticipated budget is planned for 2023. Mori also reviewed the request for consultant services, professional services, and capital requests.

*Brian Blad motioned to approve the FY Unified Planning Work Program; Kevin England seconded the motion. The motion passed unanimously.*

**Chair Cheatum adjourned the meeting at 11:55 p.m.**

**Date:** \_\_\_\_\_

**Approved**

**By:** \_\_\_\_\_

**Rick Cheatum, Chair**

**Attested:**

**By:** \_\_\_\_\_

**Mori Byington, Planning Director**